

## NAVODILA ZA ODJAVO PREKO E-ASISTENTA ZA STARŠE

### 1. ODJAVA MALICE, KOSILA IN POPOLDANSKE MALICE

#### 1.1. Zavihek prehrana

The screenshot shows the 'eAsistent' interface for parents. The top navigation bar includes 'Prehrana' (Food), 'Banki', and 'Urniki'. The 'Prehrana' section is active, displaying a calendar for the week of March 27-31, 2017. Under 'Prijave prehrane - Torek, 28.3.2017', there are entries for 'Malica' (Breakfast) and 'Kosilo' (Lunch), both marked as 'Prijavljen' (Reported). A summary box on the right shows the status for the current month: 31/6 meals consumed/ordered, 98,70 € total amount, and 0,00 € subsidy amount.

#### 1.2 Odjava malice, kosila in popoldanske malice za posamezni dan

Odjava se mora izvesti **NAJKASNEJE EN DELOVNI DAN PREJ, do 8:30 ure** za manjkajočega učenca.

Učenci so za 14 dni avtomatsko prijavljeni na malico in kosilo. V kolikor učenec zboli, koristi proste dni ali zaradi kakršne druge odsotnosti manjka, ga je potrebno odjaviti.

Odjava obroka se lahko izvede tudi za več dni v naprej.

##### a) izbira datuma odjave

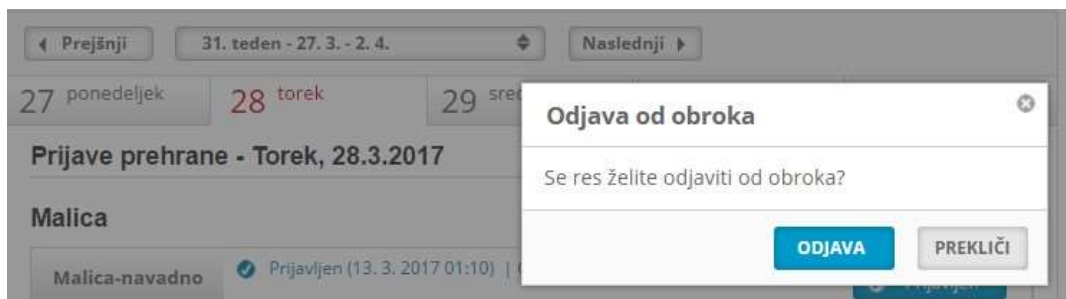
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##### b) odjava malice, kosila in popoldanske malice

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Samo še klik na odjavo.



## NEPRAVOČASNA ODJAVA

V kolikor ste obrok odjavili po 8:30 uri za naslednji delovni dan, se vam izpiše **Nepravočasna odjava**, kar pomeni, da se kljub odjavi obrok zaračuna, ker je bil objavljen prepozno.



## PRAVOČASNA ODJAVA

Če je izpolnjen pogoj, da je prijava oddana pred 8:30uro za naslednji delovni dan ali za ostale prihajajoče dneve, se vam izpiše, da je obrok **ODJAVLJEN**.

